

Re-take YOUR IT Service Management Exam from Home!

Are you almost **too busy** to consider re-taking or taking your ITIL® or ISO/IEC 20000 exam?

We can provide a comfortable solution that will cost you less than travelling to any test centre; re-take your exam from home.

It gets better; you can re-take your exam from anywhere, anytime as long as you have an internet connection and a web camera.



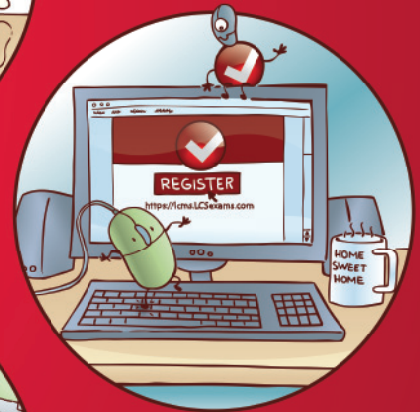
98.7% of exam candidates would recommend taking their ITSM exam using our online exam proctor process.

To register for an online exam go to <https://lcms.lcsexams.com>

Now – flip the page over to continue to receive support in completing the registration process.



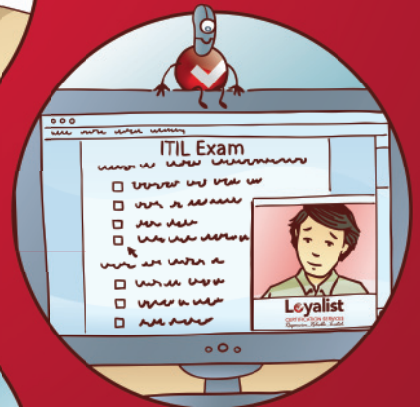
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Use the most "comfortable" option



Register and re-take your exam from home...



...using a Proctor/invigilator via YOUR web cam



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Registration/Log-in Instructions to Re-take or Take an Exam Online



Have you **EVER** taken an exam with Loyalist Certification Services (LCS)?

NO

Go to <https://lcms.LCsexams.com> and complete the applicable steps below.

- 1) Click on **REGISTER**.
- 2) Enter your **EXAM SESSION ID AND / OR VOUCHER NUMBER** (supplied by your training provider). **If you do not have an Exam Session ID or Voucher #, SKIP this step and go to step 3.**

Voucher #:

Exam Session ID:

- 3) **To Pay by Credit Card** select exam type from the drop down below:

4) Choose your exam type:

5) Click **SUBMIT**

6) Fill in requested information fields and select **CONTINUE**.

7) Fill in mailing address and other requested information and select **SUBMIT**.

Following completion of the above steps YOU are registered for your exam. A password and registration confirmation will be sent to the email address you provided. You will be prompted to change your password the first time you login to LCMS.

YES

Go to <https://lcms.LCsexams.com> and complete these steps below.

- 1) Click on **LOGIN**.
- 2) Enter your e-mail address and password. If you have misplaced your password, click on **GET A PASSWORD / FORGOT PASSWORD**. *(If no user exists in the system, please complete the steps 1-6 under option **NO**.)*
- 3) **Log in** using the **password** sent to your e-mail account.
- 4) Select **UPDATE MY PROFILE** on the left navigation bar to ensure your address is up to date.
- 5) Select **SIGN UP FOR EXAM SESSION** on the left navigation bar.
- 6) Enter your **EXAM SESSION ID AND / OR VOUCHER NUMBER** (supplied by your training provider). If you do not have an Exam Session ID or Voucher #, skip to step 7.

Voucher #:

Exam Session ID:

- 7) **To Pay by Credit Card** select exam type from the drop down below:
- 8) Choose your exam type:
- 9) Click **SUBMIT**

Once you have completed the steps above you are registered for your exam and a confirmation e-mail will be sent to you.